



# Coolum State School Student Resource Scheme Information

The following document provides information on our STUDENT RESOURCE SCHEME (SRS).

Coolum State School operates a SRS to assist parents/carers with the cost and resourcing of additional educational requirements that provide enhanced learning opportunities. The scheme is **NOT** used to raise funds for other purposes. The scheme is supported and approved by the school's P & C Association and operates under the policy and guidelines of The Department of Education (DoE).

The SRS is voluntary, however, please be aware that materials acquired under this scheme are not funded by school grants. The purpose of the scheme is to provide the parent/carer with a cost effective and more economical alternative to purchasing required resources and consumables through reduced prices gained from the school's bulk purchasing processes. If you do not wish to join the scheme you are responsible for providing your child with the year level class requisites as detailed in the SRS booklet.

In return for a contribution of \$100.00 per year, some examples of what your child will receive (but not limited to) include the following items:

- Class sets of workbooks, worksheets, reference materials and teacher prepared booklets
- Class sets of writing and drawing materials including chalk, stationery, project materials, whiteboards
- Materials where the instruction is extended through providing practical learning experiences involving consumables such as cooking ingredients, art and science materials
- Art materials such as paint, brushes, clay and other specialist supplies
- ICT equipment hire of specialised equipment such as drones and robotic kits
- Student reference materials such as books and software
- Annual subscriptions to online programs
- Classroom consumables.

The **SRS agreement form** must be completed for **ALL** enrolled students indicating participation or nonparticipation in the scheme. If you are **NOT participating it will be your responsibility to purchase all the resources provided by this scheme**. By indicating participation on the form, you are agreeing to participate for the duration of your child's enrolment and pay the annual participation fee (invoices will be automatically issued). If you wish to opt out of the scheme in any year simply complete a new participation agreement form before the invoice due date.

Thank you in anticipation of your contribution towards this valuable scheme.

# STUDENT RESOURCE SCHEME

## Terms and Conditions

This information will assist you in making an informed decision regarding your financial commitments and ensure your student is equipped to commence school. After reading the information below, please complete the Student Resource Scheme Application Form and submit to the school office.

### BOOK LIST ITEMS

These are to be purchased by individual parents /carers prior to the first day of each school year. An option to purchase Book List packs is arranged by Coolum State School for your convenience. Parents/Carers have the option of ordering a Book List Pack from the School's preferred supplier or collecting a list and purchasing the items independently.

### STUDENT RESOURCE SCHEME

Parents/Carers of students are directly responsible for providing stationery and other items for their children whilst attending school and these are itemised on the Book List. Additionally, the Student Resource Scheme enables parents/carers to enter into an arrangement with the school for the use of books and other equipment (including consumables) in return for a specified fee. **The scheme is designed to reduce the costs of parents/carers supplying these resources themselves.**

The Coolum State School Student Resource Scheme operates under the policy and guidelines of the DoE. (FNM-PR-018: Student Resource Scheme)

The fee is approved and supported by the P&C Association and is managed by the school. The Scheme is voluntary. **However**, please be aware that books, materials and consumables required under this scheme are *not funded by education grants to the school*. Therefore, if you do not wish to join the scheme **you are still responsible for providing your child with the items that would otherwise have been provided by the scheme as detailed in the year level requirements list and the list below**, to enable your child to engage with the curriculum.

Parents/Carers wishing to join the scheme for the duration of their child's enrolment will sign the Participation Agreement Form and pay the annual fee. Parents/Carers not wishing to participate in the scheme are also required to sign the Participation Agreement Form indicating their preference.

### BENEFITS OF THE SCHEME

- The purpose of the scheme is to provide the parent/carer with a cost effective alternative to purchasing the prescribed textbooks and/or resources elsewhere, through reduced prices gained from the school's bulk purchasing practices.
- The scheme also ensures that students have consistent personal resources for their education, and saves the parent/carer time and money in sourcing the prescribed materials elsewhere.
- The scheme is not used to raise funds for other purposes, and revenue collected through the scheme is applied only to the operation of the scheme.
- The scheme ensures that students have the required resources for their education when they commence school.

### ITEMS PROVIDED BY THE SCHEME

- Class sets of workbooks, worksheets, reference materials and teacher prepared booklets
- Class sets of writing and drawing materials; chalk, stationery, project materials, whiteboards
- Materials where the instruction is extended through providing practical learning experiences involving consumables such as cooking ingredients, art and science materials.
- Art materials such as paint, brushes, clay and other specialist supplies
- ICT equipment hire of specialised equipment such as drones, 3D printers and robotic kits
- Student reference materials such as books and software
- Annual subscriptions to online programs - Maths Seeds / Mathletics, Reading Eggs / Reading Express / Word Flyers & Education Queensland Online Library.
- Classroom consumables

All items provided for temporary student use by the scheme remain the property of the school and shall be returned at the end of the education program or school year or when the student leaves the school, whichever is the earlier. Items provided for temporary student use shall be kept in good condition by the student. Where an issued item is lost or negligently damaged or not returned, the parent/carer may be invoiced and required to pay the replacement cost of the item.

### **ITEMS SPECIFICALLY EXCLUDED FROM THIS SCHEME**

- Year Level Book List Pack
- Swimming /Surf Skills program – lessons provided by qualified instructors.
- School activities such as optional school excursions, camps, performances and enrichment activities.
- State, Regional, District Sporting Trials (if applicable)
- Year 6 Graduation
- Instrumental Music Program and Strings Program.

### **STUDENT RESOURCE SCHEME FEE: \$100.00 per student**

Every effort has been made to contain costs to parents/carers while ensuring that adequate resources are available for student use. The Student Resource Scheme represents excellent value and provides substantial savings to parents/carers of students.

### **PARTICIPATION IN THE SCHEME**

All parents/carers, regardless of whether they wish to join the scheme or not, will need to sign the application form indicating that they have read the Terms and Conditions outlined in this document and understood the contract conditions outlined on the Participation Form. If a student leaves the school during the school year, upon application a pro-rata refund will be made on the basis of a 40 week year.

As per the DoE policy and guidelines FNM-PR-018:Student Resource Scheme, before a student can be considered for participation in an optional school activity, a parent/carer who has joined the scheme is expected to have:

- fully paid the student resource scheme participation fee or
- paid the student resource scheme participation fee up to and including the term in which the school activity takes place or
- made regular on-going payments towards the student resource scheme annual participation fee, as previously arranged with the Principal or Business Manager.
- been exempted by the Principal from paying all or part of the Student Resource Scheme participation fee.

### **NON-PAYMENT**

While it is voluntary to join the Student Resource Scheme, participating parents/carers have entered into an agreement to pay certain fees in exchange for the use of textbooks and resources. There is therefore an obligation on participants to make these payments or provide their own books and resources. Anyone who joins the scheme but fails to pay the full contribution may be excluded from the scheme at the discretion of the Principal.

### **NON-PARTICIPATION IN THE SCHEME**

The school will provide a comprehensive list of all items that are covered under the Student Resource Scheme, applicable to your student, prior to the commencement of the school year. It is the responsibility of non-participants of the scheme to purchase all the books and resources provided by the scheme by the first day of the school year.

**NB: If you do not wish to participate in the Student Resource Scheme you will be required to provide items from the Year level lists for your child/children throughout the school year as directed by the classroom teacher. The year level lists are not exhaustive and additional items may be required. Please arrange a meeting with the Business Manager should you choose not to participate in the scheme.**

## **PAYMENT METHODS AND OPTIONS**

Parents/Carers are asked to indicate on the Application Form the preferred method of payment. Payment can be made by:

- B-Point (link provided on bottom left hand corner of emailed invoice)
- credit card
- cash

A receipt will be provided for each of these payment methods. We ask that parents/carers file their receipts in case reference to the receipt is required in the future. Parents/Carers paying via B-Point will receive a system generated receipt at the time payment is made.

## **PAYMENT OPTIONS**

**Option 1:** Full payment prior to the commencement of the school year or upon enrolment.

**Option 2:** Instalments per child.

- 1<sup>st</sup> instalment – Term 1: \$50 – Week 3
- 2<sup>nd</sup> instalment – Term 2: \$25 – Week 1
- 3<sup>rd</sup> instalment – Term 3: \$25 – Week 1

**Option 3:** Negotiated individual payment plans. If you select this option, please make an appointment to meet with our Business Manager at the Office or email [info@coolumss.eq.edu.au](mailto:info@coolumss.eq.edu.au)

## **FINANCIAL DIFFICULTY**

Anyone experiencing financial difficulty at the time and wishing to pay the fees over an extended period should phone the school to arrange an appointment with the Business Manager.

It is our intention to encourage all families to join the Scheme and enjoy the range of benefits it offers.

# STUDENT RESOURCE SCHEME

## Breakdown

This list outlines the resources that your child will access as part of the SRS and payment of \$100.00. Please note that costs are indicative only and this list and may not be exhaustive of all equipment required.

SUBJECT AREA	ITEMS	Approx costs of items if not participating in scheme
Technology (ICT)	<ul style="list-style-type: none"> <li>• Software programs</li> <li>• Licencing</li> <li>• Access to school laptops and iPads</li> <li>• School based apps</li> <li>• Support</li> </ul>	<ul style="list-style-type: none"> <li>• 100.00</li> </ul>
STEM	<ul style="list-style-type: none"> <li>• Beebots</li> <li>• Drones</li> <li>• Consumables</li> </ul>	<ul style="list-style-type: none"> <li>• \$30.00</li> </ul>
Science	<ul style="list-style-type: none"> <li>• Consumables</li> </ul>	<ul style="list-style-type: none"> <li>• \$10.00</li> </ul>
Health & Physical Education	<ul style="list-style-type: none"> <li>• Equipment</li> </ul>	<ul style="list-style-type: none"> <li>• \$15.00</li> </ul>
The Arts & Languages <ul style="list-style-type: none"> <li>• Art</li> <li>• Music</li> <li>• Dance</li> <li>• Drama</li> <li>• Japanese</li> </ul>	<ul style="list-style-type: none"> <li>• Music, Costumes, props, sound equipment and musical instruments</li> <li>• Art Consumables and resources</li> <li>• Event Day activities eg. Hat parade, Mothers and Father's Day</li> </ul>	<ul style="list-style-type: none"> <li>• \$55.00</li> </ul>
Miscellaneous Consumables for all subject areas	<ul style="list-style-type: none"> <li>• Photocopying, Laminating</li> <li>• Classroom and Course Consumables</li> <li>• Headphones</li> </ul>	<ul style="list-style-type: none"> <li>• \$75.00</li> <li>• \$6.00</li> </ul>
Literacy Resources	<ul style="list-style-type: none"> <li>• Library Books</li> <li>• Home readers</li> <li>• Unit Texts</li> </ul>	<ul style="list-style-type: none"> <li>• \$15.00</li> </ul>
Whole School Activities	<ul style="list-style-type: none"> <li>• Dr Rob Science Spectacular (or similar)</li> <li>• Book Week Performance</li> </ul>	<ul style="list-style-type: none"> <li>• \$3.50</li> <li>• \$7.50</li> </ul>
Year 5 Specific Activities	<ul style="list-style-type: none"> <li>• Dolly's Dream Licence</li> <li>• Positive Peer Relationships</li> </ul>	<ul style="list-style-type: none"> <li>• \$10.00</li> <li>• \$5.00</li> </ul>
Year 6 Specific Activities	<ul style="list-style-type: none"> <li>• Dolly's Dream Licence</li> <li>• Positive Peer Relationships</li> </ul>	<ul style="list-style-type: none"> <li>• \$10.00</li> <li>• \$5.00</li> </ul>
Administration	<ul style="list-style-type: none"> <li>• Administration of scheme</li> </ul>	<ul style="list-style-type: none"> <li>• \$15.00</li> </ul>